

Work Completed

Proactive Medical Review (PMR) initiated work on the Nursing Facility Competency Certification Project in January 2020. The focus of work for this reporting period has been on the following:

1. Training content and resource development
Progress Update: 275 hours of content development completed through 3/30/2020 which is on target as budgeted. This includes time spent on developing content for the live two-day training workshop and development of toolkits and other deliverable resources that are outlined below (see Progress on Deliverables)
2. Nursing facility participation solicitation
Progress Update: PMR included the pre-registration link in their weekly emails on January 31st and February 6th. This email was sent to over 6000 contacts. Additionally, a targeted email was sent to 31 individuals, who previously expressed interest in the program, announcing that pre-registration was open. Emails were also sent out from Ohio Health Care Association (OHCA) to their membership on February 7th & 14th. Social media posts were also made to announce that applications were being accepted to participate in the program.
3. Continuing Education Approval
Progress Update: An intent to apply form was submitted to the Ohio Nurses Association (ONA) on 3/25/20. Once this is accepted, an application to become an approved provider will be submitted. As an approved provider, PMR will have the authority to plan, implement, and evaluate its own continuing education activities during the three-year period of provider unit approval. The cost to become an approved provider falls within the established continuing education budget.
4. Training venue selection and event planning
Progress Update: Research for venues was conducted for each planned live workshop location. Factors considered in the selection process included services, capacity, availability, online reviews and cost. Once the initial research phase was complete, a total of 12 venues were contacted for more information in each of the 4 cities. The final 4 venues were selected and have been reserved.

Progress on Deliverables

The following resources have been fully or partially developed during this reporting period:

- ADL Toolkit
- Cultural Competence Toolkit
- Change in Condition Toolkit
- Infection Control Toolkit
- Trauma Informed Care Toolkit
- Medication Administration Toolkit
- Pressure Ulcer Toolkit
- Basic Nursing Skills Workbook
- Department Specific Competency Template Workbook
- Competency Assessment Policy & Procedure Template
- Risk Prioritization Guide

The scheduled dates for live events by location are:

Location	Date Training Days 1-2	Date Training Day 3	Venue	Total Estimated Venue Fee
Cincinnati	May 27 & 28	September 30	Hilton Garden Inn Cincinnati Midtown	\$3975
Columbus	June 2 & 3	September 29	Quest Conference Center	\$2888
Cleveland	June 9 & 10	November 11	Aloft Cleveland Downtown	\$1500
Lima	June 23 & 24	November 12	Holiday Inn & Suites Lima	\$750

Metrics Collected

Data related to program participation interest has been collected with key findings as follows:

- 168 facilities expressed interest in participation as demonstrated by completion of a pre-registration questionnaire (attached as Addendum 1)
- 45 facilities were offered a place in the program and were selected on a first-come, first-served basis. A participation agreement was developed to clearly outline the commitment of program participants (attached as Addendum 2).
- As of 3/27, agreements from 30 facilities have been returned back to PMR. Note: Due to the current COVID-19 crisis, facilities have been granted an extension to return their agreements before being replaced with waitlisted facilities.
- 123 facilities were placed on the waiting list to be considered as alternates

- Of the 45 facilities offered a place in the program, up to two (2) individuals per facility were permitted to apply to participate. At this time, it is estimated that a total of 85 individuals will participate in the program with nurse staff development and nurse leadership personnel granted priority participation.

Potential Obstacles and Alternative Planning Related to COVID-19 Emergency

A national emergency declaration was issued in March 2020 related to the COVID-19 outbreak. Residents of nursing homes are particularly vulnerable to COVID-19, and significant limitations have been placed on non-essential travel and on group conferences of more than 10 people. In addition, healthcare providers are managing the emergency response to the potential for a patient surge related to the outbreak. At this time, it is impossible to anticipate the length of time that emergency measures will continue and whether the May-June dates originally scheduled for live workshops as part of this project will be able to proceed as planned. As such, Proactive is taking the following measures to develop a possible contingency plan:

1. Venue sites will be contacted by 4/3 to determine options for pushing the currently scheduled May dates back to July for live workshop days 1-2.
2. Should the current state of emergency prohibit live workshop days from continuing by June, an alternative plan will be submitted. Possible options include: (a.) proceed with the program via remote web meetings and cancel live events (b.) push workshop dates back to late summer or to such a time as reasonable for participants

Please contact Amie Martin if there are questions or additional information needed for this reporting period.

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