



Frequently Asked Questions: ODM Provider Enrollment

OHIO DEPARTMENT OF MEDICAID

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The following FAQ provides information about enrolling as an Ohio Department of Medicaid (ODM) provider in order to maintain Medicaid managed care organization (MCO) network contract status. The information included in this document is applicable to both Medicaid managed care plans and MyCare Ohio plans.

Do I need to enroll with ODM to be contracted with an MCO?

Yes. The state (ODM) must screen, enroll, and periodically revalidate all MCO network providers as required in the code of federal regulations 42 CFR 438.602(b). This means that any provider an MCO has listed as a “network provider” must be active in ODM’s Medicaid Information Technology System (MITS). **Any network provider that chooses not to enroll with ODM will be terminated from the MCO provider network under federal requirements.**

Do I have to provide services to fee-for-service (FFS) beneficiaries?

No. The provision in 42 CFR 438.602(b) does not require providers to render services to FFS beneficiaries.

How are MCOs enforcing this federal requirement?

Per ODM guidance, MCOs must use their contracting processes to ensure providers enroll with ODM if they have not enrolled previously. After three documented outreach attempts over at least a thirty-day period, MCOs may deny claims for providers who fail to enroll with ODM. MCOs may deny claims for providers who are identified in MITS but haven’t revalidated their provider status.

Can my enrollment as a Medicaid provider be retroactive?

Yes. A provider can request retroactive enrollment up to 365 days, according to Ohio Administrative Code rule 5160-1-17.4. You should apply for a retroactive application if you have been providing services to managed care or fee for service members.

How do I enroll as an ODM provider?

To become an Ohio Medicaid Provider, simply complete a web-based application. Ohio does not accept paper applications. Our web-based provider application is designed to walk you through the steps in order to submit all the information that the Ohio Medicaid program needs to enroll you as a new provider. The Ohio Medicaid Provider application can be found online here:

<https://portal.ohmits.com/Public/Providers/Enrollment/tabId/44/Default.aspx>.

What is the deadline to enroll as an ODM provider?

ODM is in the process of modernizing its management information systems, moving away from MITS to ODM’s new provider network management (PNM) portal. During this process, there will be dates in which the agency will temporarily freeze (not accept or process) provider enrollment applications. Information

about those dates as well as training on the new platform is available at :

<https://managedcare.medicareid.ohio.gov/wps/portal/gov/manc/managed-care/centralized-credentialing>.

Any accurate and complete application submitted before the system freeze date will be processed by ODM staff. Inaccurate or incomplete applications will not be processed.

Providers whose applications have not been processed prior to the system freeze will be asked to re-enroll through the PNM once it is operational. Please note that while it's possible to backdate applications up to 365 days, doing so may result in claims for services rendered being denied initially by the MCO. If that occurs, provider claims need to be resubmitted to the MCO once the ODM enrollment process is completed.