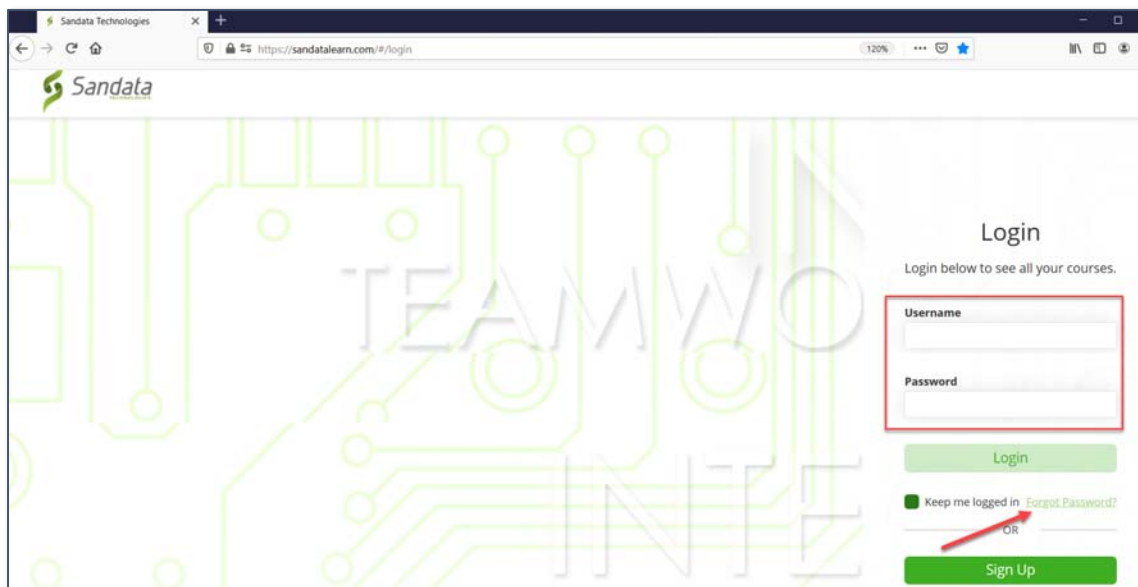


## ODM Electronic Visit Verification (EVV) Phase 3 Training for Phase 1 and Phase 2 Providers Training Quick Reference

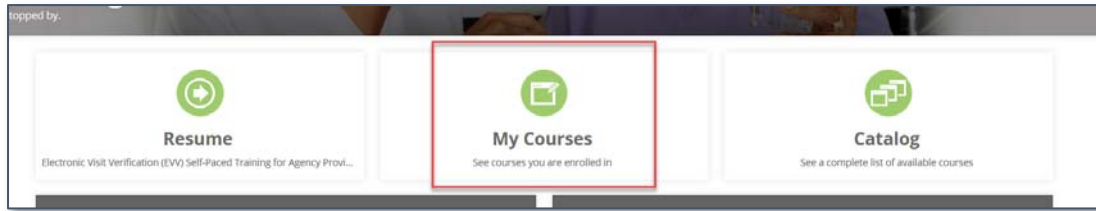
To take the Phase 3 bridge training, follow the steps below:

1. Open a web browser (Mozilla Firefox, or Google Chrome, Microsoft Edge) on your computer.
2. Type Sandata's Learning Management System (LMS) website (<https://sandatalearn.com>) in the address bar at the top your browser screen:
3. Log in with your existing LMS credentials.
  - a. Username: is your email address
  - b. Password: is the password you created. If you do not remember your password, click the 'Forgot Password' link to reset it.



**\*\* For Phase 1 and Phase 2 providers who do not have an existing LMS account, you can create an account by clicking the "Sign Up" button on the LMS login screen. When prompted for a Key Name, enter: [p3bridgetraining](#), click Sign Up and enter the required information to create your account in the LMS.**

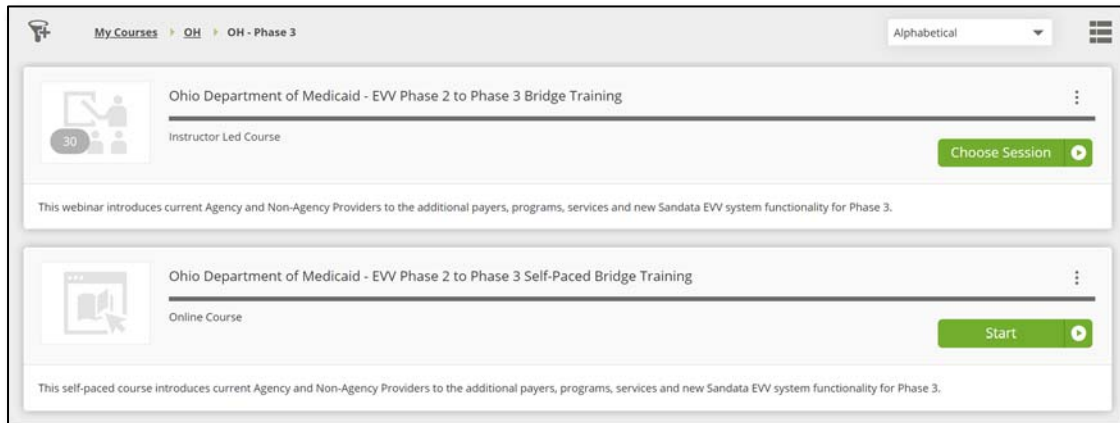
- Once logged in, click **My Courses**



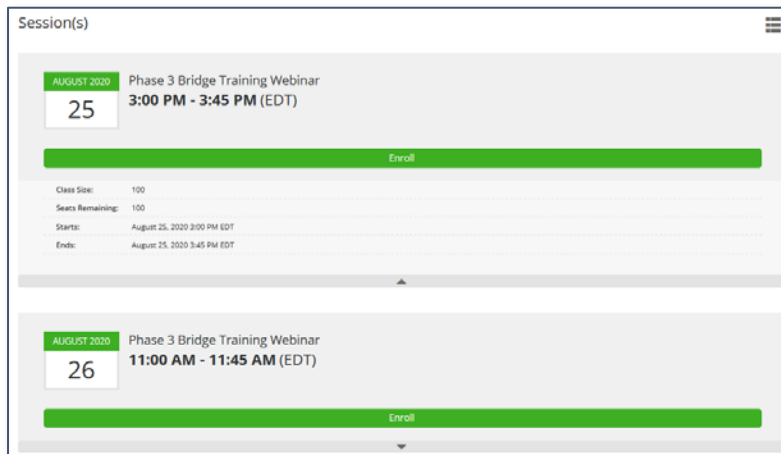
- Click the **OH – Phase 3** folder



- Click the **Choose Session** button to select a webinar or click **Start** to launch the self-paced training.



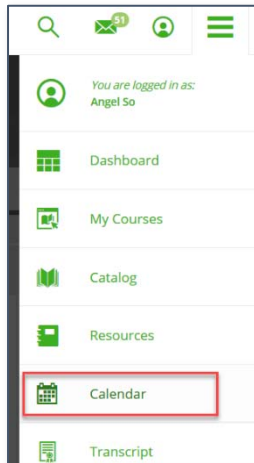
- Click the **Enroll** button for an available session.



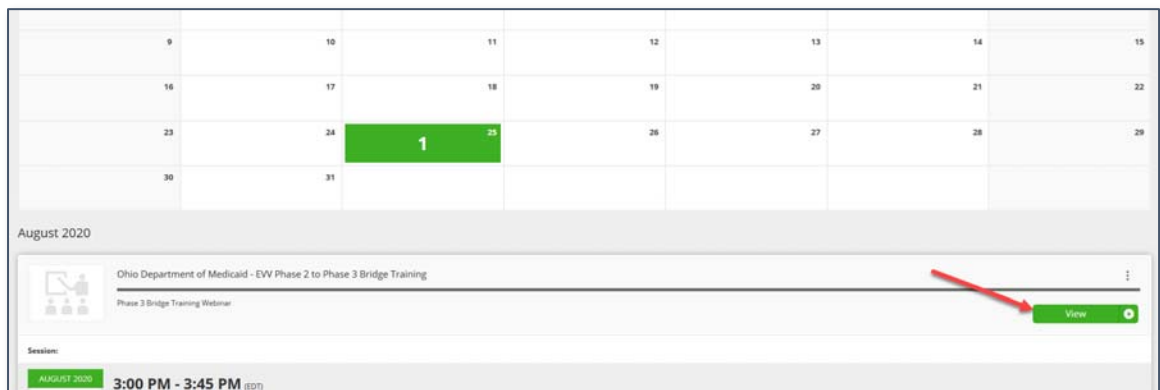
## Changing or Cancelling your session

If you need to change or cancel the session you selected, follow the steps below:

1. Log in to the LMS
2. Click the menu icon (☰) in the upper-right corner of the screen
3. Click the calendar option from the drop-down options



4. Click the **View** button on your selected session



5. Choose **Change Session** to select new date or **Cancel Session** to cancel enrollment

