

**The Ohio Department of Medicaid's  
SFY 2015 Managed Care  
Reconciliation Process Methodology:  
Non-HEDIS Clinical and High Risk Care  
Management Performance Measures**

**Provider Agreement Effective July 1, 2014 to June 30, 2015**

**FINAL**

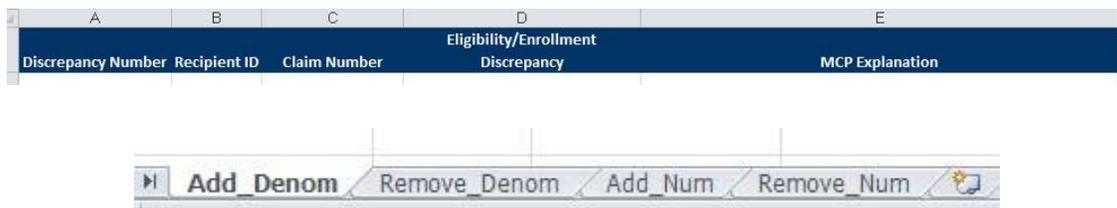
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In order to streamline and expedite the calculation of CHIPRA and care management performance measures, Health Services Advisory Group, Inc. (HSAG) has developed a reconciliation process in which MCPs can submit potential discrepancies to HSAG through Excel workbooks. This process will allow the MCPs an opportunity to verify accurate implementation of Ohio Department of Medicaid’s (ODM’s) methodologies for non-HEDIS and high risk care management performance measures as soon as possible after the methodology documents are finalized. This will expedite the production of final rates. Using the final methodology documents, performance measure rates will be run on the previous calendar years’ worth of data for reconciliation purposes (i.e., calendar year [CY] 2013 data will be used to reconcile the methods for state fiscal year [SFY] 2015 [which will use CY 2014 data]). MCPs will submit feedback on potential issues with the data and/or rates via a reconciliation workbook and updates to the methodology will be made, if necessary.

This methodology document outlines the reconciliation process that will be performed by HSAG to address the MCPs’ discrepancies.

### Administrative Review

The MCPs will submit Excel workbooks (i.e., discrepancy files) for each requested change per measure. Up to four spreadsheets per workbook can be submitted for the following changes: 1) additions to denominator, 2) deletions from denominator, 3) additions to numerator, and 4) deletions from numerator. Please see screen shot below.



Once discrepancy files are received, HSAG will review each file to verify administrative compliance. This administrative review includes, but is not limited to the following:

- ◆ Ensure that files are able to be opened (e.g., files are not corrupt).
- ◆ Ensure that supporting claim numbers are submitted for review.
- ◆ Ensure file names accurately depict the type of discrepancy file.

If HSAG identifies administrative issues with the MCPs’ discrepancy files, HSAG will notify the ODM immediately. Issues identified during the administrative review may necessitate the resubmission of discrepancy files by the MCPs. Once the administrative review is complete and no issues are identified, HSAG will proceed with the MCP reconciliation process.

## **Reconciliation Process**

For each discrepancy file submitted, HSAG will review each completed spreadsheet: 1) additions to denominator, 2) deletions from denominator, 3) additions to numerator, and 4) deletions from numerator and perform the following procedures.

### ***Verify Claims and Encounters***

HSAG will use the claim number provided by the MCP to ensure that the claim/encounter is in the vendor files used to derive the rates. If the claim/encounter is not part of the vendor files extract, then this is appropriately noted in the discrepancy file and no additional action is necessary.

### ***Review MCP Inclusion/Exclusion Justification***

If a claim/encounter is in the vendor files, then HSAG will review the MCP's justification for the case being included in or excluded from the denominator and/or numerator. If the MCP's reasoning conflicts with ODM's specifications, then HSAG appropriately notes this in the discrepancy file and no further action is necessary. However, if the justifying reason appears to be in accordance with ODM's specifications, HSAG will review the SAS code as described in the section below.

### ***Review SAS Code***

If it appears that the submitted discrepancy should have been included in or excluded from the denominator and/or numerator, then HSAG will perform a review of the SAS code used to calculate the measure's rate to determine why that case was included or excluded. Once this is determined, HSAG will include the reasoning in the discrepancy file. If HSAG identifies an issue with the SAS code, then the SAS code will be updated accordingly.

### ***Submit Completed Reconciliation Files***

Once HSAG has investigated each discrepancy, a completed discrepancy workbook with HSAG's findings will be posted to HSAG's FTP site.