

Automated Cost Report FAQs

What is the website for the Automated Cost Report (ACR), and the instructions for downloading it?

<http://medicaid.ohio.gov/PROVIDERS/ProviderTypes/LongTermCareFacilities/AutomatedCostReporting.aspx>

If you have the prior year ACR on your computer it must be removed before the current version can be downloaded.

What is the Rule cite for the Automated Cost Report (ACR):

NF: Ohio Administrative Rule (OAC) 5160-3-42.1 Appendix A
ICF-IID: Ohio Administrative Rule (OAC) 5123:2-7-12 Appendix A

When must the Automated Cost Report (ACR) be filed?

All Automated Cost Reports must be postmarked on or before March 31st. Revised Cost Reports must be postmarked no later than May 29th. Cost Reports filed after June 1 will be considered Amended Cost Reports. NF Cost Reports not considered complete and adequate by May 31st will not be used in the calculation of the quality incentive payment.

I'm a provider with errors that require me to resubmit my ACR, how long do I have?

ODM is requesting a one-day turnaround time for resubmission of diskettes. Also, the diskette "label" needs to be marked accordingly upon submission to OMA:

<u>ORIGINAL</u>	<u>REVISED</u>	<u>AMENDED</u>
Provider Name	Provider Name	Provider Name
Provider Number	Provider Number	Provider Number
Submission Date	Submission Date	Submission Date
ACR Calendar Year	ACR Calendar Year	ACR Calendar Year

Failure to submit a complete and adequate Cost Report can result in the termination of the Medicaid Provider Agreement.

How do I report MyCare days on my Cost Report?

When reporting days paid for MyCare Residents, if care is skilled (Medicare) and an individual is on MyCare (Managed Care) then days should be reported under Medicare Managed care days in Column 9. If care is not skilled (Medicaid) and an individual is on MyCare (Managed care) then days should be reported under Medicaid Managed care days in Column 6.

How do I close the current cost report and reopen it using the Form for a different year?

This can be done by using the Change CR Year function.

Where do I report change of ownership expenses – Capital Cost?

Report capital costs due to a change in ownership (step up) on Schedule D, and D-1, Group B. These costs are required to be reported in Group B on subsequent filed Cost Report.

*****What important changes should I know about*****

If there are owners' wages present on Schedules C-1 and/or C-2, owners' wages must be reported on Attachment 6. If these sections do not correspond with one another you will be asked to re-file your Cost Report. The minimum level for revenue per bed has been increased from \$20,000 to \$30,000. Therapy is included in the revenue per bed calculation.

The contractual allowance percentage will remain at 40%, but this calculation will now include line 17 which is Therapy Services.

Resident Transportation (other than non-ambulance/ambulette transportation) Schedule C, page 2, line 50 will not be allowed on the 2014 Cost Report.

Custom Wheelchairs Schedule C, page 2, line 70, and Non-emergency oxygen, Schedule C, page 3, line 84 will not be allowed on the 2014 Cost Report.